Bank No.＿＿＿＿＿＿＿

出　口　託　收　申　請　書

**APPLICATION FOR COLLECTION OF BILLS**

To: TAIWAN BUSINESS BANK Date:

Dear Sirs,

We enclose for COLLECTION the undermentioned draft:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| DRAFT No. | Date of Draft | Due Date/Tenor | Amount | Drawee (name & address) |
|  |  |  |  |  |

The following documents are attached to the draft:

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Invoice | B/L | Ins. Policy | Cons. Invoice | Cert.of Origin. | Insp. Cert. | Weight List | Packing List | Benef. Cert. | Shipping Co's Cert. | Insurance Co's Cert. | Cable Copy |
|  |  |  |  |  |  |  |  |  |  |  |  |

Shipped per S.S.

Covering shipment of

Collection instructions are marked “*x*”

|  |  |  |  |
| --- | --- | --- | --- |
|  | Deliver document against Payment |  | Do not protest for non-acceptance and/or non-payment |
|  | Deliver document against acceptance |  |
|  | If paid before maturity allow rebate of@ % p.a. |  | protest for non-acceptance and/or non-payment |
|  | Collect interest from Drawee(s)@ % P.a.to  approximate date proceeds arrive in: |  | All charges including your collection commission are to be paid by the Drawee |
|  | All charges will be paid by us. |

Instruct your collecting bank to

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Advise non-acceptance and/or non-payment by: | | Advise payment by: | | Remit the proceeds by: | |
|  | cable |  | cable |  | cable transfer |
|  | airmail |  | airmail |  | airmail |

In case of need refer to Address who will endeavor to obtain the honoring of this draft,Unless otherwise instructed, interest bill stamp and/or collection expenses are to be borne by us.In case of dishonor the goods may, in the option of your correspondent or agents, be landed, cleared through the customs warehouse and insured at our expense.Where the currency of the bills is other than that of the drawees locality, it is understood that the drawees may be allowed to settle exchange after he has accepted the bill.It is understood and agreed that, having exercised due care in the selection of any correspondent to act, omission, default, suspension, insolvency or bankruptcy of any such correspondent or sub-agent thereof or for any delay in remittance, loss in exchange or loss of items or their proceeds during transmission or in the course of collection, but your responsibility shall be only for your own acts.Special instructions:Except so far as otherwise expressly stated, this COLLECTION is subject to the “Uniform rules for Collections “ (1995 Revision), International Chamber of Commerce, Publication No.522When collected, the collected proceeds to be  sold totally to YOUR GOOD BANK and deposited to our　 A/C No. 　 (For reference only: our Demand Deposits-foreign Exchange A/C No. is ) deposited to our Demand Deposits-Foreign Exchange A/C No. (For bank use only) Collection Bank （原留印鑑）

|  |
| --- |
| 核對印鑑 |
|  |
| 經　　辦 |
|  |
| 主　　管 |
|  |

Demand Deposits-NT Dollar

Checking Deposits-NT Dollar

Applicant:

Address:

出34 保管年限十五年